



# INSTRUCTION TO YOUR BANK OR BUILDING SOCIETY TO PAY BY DIRECT DEBIT

**PLEASE COMPLETE AND EMAIL TO DIRECTDEBIT@MKDONS.COM OR SEND VIA POST OR DROP INTO THE BOX OFFICE:**

**MILTON KEYNES DONS LIMITED  
STADIUM MK  
STADIUM WAY  
MILTON KEYNES MK1 1ST**

**NAME(S) OF ACCOUNT –**

Title \_\_\_\_\_

Forename \_\_\_\_\_

Surname \_\_\_\_\_

BANK/BUILDING SOCIETY ACCOUNT NUMBER

BRANCH SORT CODE

*All correspondence regarding payments will only be sent to the account holder and not to any other season ticket holder(s) who may be included on the mandate*

Name and full postal address of your bank or building society

TO: THE MANAGER                      BANK/BUILDING SOCIETY

\_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

SERVICE USER NUMBER

SEASON TICKET HOLDERS TO BE INCLUDED ON THE DIRECT DEBIT FORM:

NAME

NAME

NAME

NAME

PLEASE ENSURE ALL SEASON TICKET FORMS ARE STAPLED TOGETHER. NB: ONLY ONE DIRECT DEBIT FORM REQUIRED

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Please pay Milton Keynes Dons limited direct debits from the account detailed in this instruction subject to the safeguards assured by the direct debit guarantee.

I understand that this instruction may remain with Milton Keynes Dons limited and, if so, details will be passed electronically to my bank/building society.

**SIGNATURE(S)**

**Date**

**FOR OFFICE USE ONLY - Reference**

Date Received

Banks and building societies may not accept direct debit instructions from some types of account

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**THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYER.**

## The Direct Debit Guarantee.

- This guarantee is offered by all banks and building societies that accept instructions to pay direct debits.
- If there are any changes to the amount, date or frequency of your direct debit Milton Keynes Dons limited will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Milton Keynes Dons Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your direct debit by Milton Keynes Dons limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Milton Keynes Dons limited asks you to.
- You can cancel a direct debit at any time by simply contacting your bank or building society. Written confirmation maybe required. Please also notify us.

